



## **Sporting Memories Group\* Safeguarding Policy Statement**

Sporting Memories is committed to putting in place safeguards and measures to reduce the likelihood of abuse taking place within the services it offers and that all those involved will be treated with dignity and respect.

We have procedures that have been designed to ensure the welfare and protection of any vulnerable older person who accesses services provided.

Our policy applies to all staff and volunteers who act on behalf of Sporting Memories and who come directly into contact with adults at risk.

Every individual has a responsibility to inform the designated person in respect of safeguarding, or their deputy, of concerns relating to safeguarding.

The designated person must decide if the concerns should be communicated to other relevant organisations.

It is acknowledged that significant numbers of vulnerable people are abused and it is important that Sporting Memories has a Safeguarding policy, a set of procedures to follow and puts in place preventative measures to try and reduce that number.

Sporting Memories is committed to zero tolerance of abuse and neglect within the organisation. The Policy Statement and Procedures have been drawn up in order to enable it to:

- promote good practice and work in a way that can prevent harm, abuse and coercion occurring.
- ensure that any allegations, disclosures of abuse or suspicions are dealt with appropriately and the person experiencing abuse is supported.
- stop that abuse occurring.

In order to implement the policies Sporting Memories will work to:

- manage services in a way which promotes safety and prevents abuse
- promote the freedom and dignity of the person who has or is experiencing abuse
- promote the rights of all people to live free from abuse and coercion
- ensure the safety and well-being of people who do not have the capacity to decide how they want to respond to abuse that they are experiencing

Sporting Memories will:

- ensure that all management committee members, staff, volunteers and service users are familiar with this policy
- act within its confidentiality policy and will usually gain permission from service users before sharing information about them with another agency
- inform service users that where a person is in danger, at risk, or a serious crime has been committed then a decision may be taken to pass information to another agency without the service user's consent
- make a referral to the relevant local authority contact
- endeavor to keep up to date with national developments relating to preventing abuse and welfare of adults at risk and children
- ensure that the named person understands his/her responsibility to refer incidents of adult abuse to the relevant statutory agencies.

Safeguarding training is provided to staff and volunteers as well as DBS\*\*/PVG checks every three years.

### **Named Safeguarding Leads:**

Sporting Memories has an appointed individual who is responsible for dealing with any safeguarding concerns. In their absence, a deputy will be available to consult with.

The named person(s) for Safeguarding within Sporting Memories is:

#### **Named Person for Safeguarding: Chris Wilkins**

Mobile number: 07765 864484

#### **Name of deputy person: Graham Cross**

Mobile Number: 07983 152566

Individual group member Safeguarding Policies are available upon request.

\*The Sporting Memories Group is made up of four entities as a charity and social enterprise which allow us to spread our clubs across England, Scotland and Wales.

They are:

- The Sporting Memories Foundation
- The Sporting Memories Foundation Scotland
- Sporting Memories Network CIC
- Sporting Memories Network Scotland CIC

\*\*As part of our commitment to safeguarding in sport, The Sporting Memories Foundation uses the Welsh Sports Association (WSA) DBS Checking Service for Sport & Leisure. The service is run through its trading arm Vibrant Nation, and provides bilingual, online DBS checks (Disclosure and Barring Service, formally CRB). The WSA is the only provider of a fully bilingual system and service in Wales, and even offer a free DBS bilingual helpline should you have any questions. WSA offer a range of ID verification options, including the Post Office. The system also utilises the DBS Update Service, allowing The Sporting Memories Foundation to fully enhance our safeguarding practices. The system is entirely web-based and can be accessed from any location, and is available 24 hours a day, seven days a week. The system will also guide you through the process, ensuring that all correct information

is provided thus reducing the likelihood of errors. Most applications are returned within 2 weeks, although many come back much quicker than this, some as quickly as 24 hours. For more information on DBS checks, please contact the Welsh Sports Association via the e-mail address or Helpline service: [admin@vibrantnation.co.uk](mailto:admin@vibrantnation.co.uk) Tel 029 2033 4995